

TEMPLATE
FINANCIAL SUPPORT LETTER

LETTER MUST BE PRINTED ON EMPLOYER LETTERHEAD AND SIGNED BY
AUTHORISED COMPANY REPRESENTATIVE

LETTER TO ACCOMPANY
(1) PERSONAL PAYMENT
(2) COURSE BOOKING CONFIRMATION
(3) TRAINEE PROFILE SHEET

Date: 06 February 2021

Dear IFS Skillnet

CONFIRMATION OF FINANCIAL SUPPORT

This letter is to confirm that [student name] will be personally paying the IFS Skillnet member fee for [Course Name], totalling €[???].

As employer, we confirm that we will refund the student the full network member fee €[???] on successful completion of the course(s).

Yours sincerely